**Client Meeting Agenda**

**Casual Jobs Database V.1**

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| **Meeting Date** | **Meeting Time** | **Location** |
| [20/08/2020] | 1pm - 2pm | WelTec |

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| **Client Name:** | **Clement Sudhakar Swarnappa** |
| **Meeting Purpose:** | Discussion about the proposal for getting approval |

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| **Participants** |  |
| Ruban Ravi Sebastian (2207078) |  |
| Kalaivani Ilango (2208791) |  |
| Supun Chandra Malimage (2193624) |  |

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| **Agenda Item** | **Presenter** | **Time Allotted** |
| 1. Action Items from previous minutes | NA |  |
| 1. Acceptance of previous minutes | Supun | 10 mins |
| 1. Progress | Kalaivani, Ruban | 20 mins |
| 1. Proposal – Presenting the proposal for approval | Supun | 30 mins |
| 1. Discussion about Next meeting date | Supun | --- |